Jefferson, Gilpin & Clear Creek Counties – Vital Records Office
Dakota Building – 800 Jefferson County Parkway – Suite 1300 – Golden CO 80401
Phone: 303-271-6450 Fax: 303-271-6451
Hours of Operation: 8:30 a.m. – 4:00 p.m., Monday - Friday

Application for Certified Copy of Death Certificate

Please print all information - Incomplete information will result in rejection of this application

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than $1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

BY SIGNING BELOW, I HAVE READ AND UNDERSTOOD THAT THERE ARE PENALTIES FOR OBTAINING A RECORD UNDER FALSE PRETENSES. EFFECTIVE 7/1/2003, ALL REQUESTS MUST BE ACCOMPANIED BY A COPY OF THE REQUESTOR'S IDENTIFICATION BEFORE PROCESSING. IMPORTANT: PLEASE RETURN YOUR REQUEST WITH A COPY OF YOUR DRIVER'S LICENSE, STATE ID OR PASSPORT.

Printed Name of Requestor				Relationship To Registrant*
Address	City	State	Zip	Daytime Phone
Signature of Requestor				Date

Registrant Information – *Information about person whose death certificate is being requested* --- ***Please type or print.***
If adopted, provide adoptive information.

Full name of deceased	First		Middle	Last	
Date of death	Month	Day	Year	Age at death	State of birth
Place of death	City		County	State Colorado	
Reason for request					

Method of Payment: Cash ❑ Check ❑

Card Type: VISA ❑ MasterCard ❑

Cardholder name:_____

Card Number: _____Exp. Date: _____/_____

First copy @ $20.00	$20.00
Number of additional copies @ $13 (each additional copy of same record ordered at same time)…..	_____
Total copies ordered	_____
Total Cost:	$

Penalty by law: If any person alters, uses or attempts to use or furnishes to another for deceptive use of, or supplies false information for any vital statistics certificate. All applications are confidential information and are not made part of any public record.

If a search is conducted and the record is not located in Jefferson, Gilpin and Clear Creek Counties office of Vital Records, the search fee is $20.00.

*Certified copies of death certificates may be issued to:

proof of relationship is required: [e.g. marriage certificates, birth certificates, court orders]

- Parents
- Grandparents and Great Grandparents
- Stepparents
- Siblings
- Spouse
- Ex-Spouse with proof of direct and tangible interest
- Adult children, stepchildren or grandchildren of the deceased
- In-laws, aunts, uncles, nieces, nephews, cousins if it is needed to administer the deceased's estate or other direct and tangible interest
- Legal representatives of any of the above
- Legal representative of the deceased
- Decendent's physician
- Funeral Director
- Employer of decendent so benefits can be processed
- Insurance company processing decendent's claim or death benefits
- Probate researchers
- Genealogists representing immediate family members with appropriate credentials
- Creditors
- Others who may demonstrate a direct and tangible interest when information is needed for determination or protection of a personal or property right
- Informant listed on the requested death certificate

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Earliest Colorado Death Records on file in local offices:

County	Year	County	Year
Boulder	1880	Lake	1886
Clear Creek	1887	Mineral	1894
Dolores	1895	Montezuma	1892
Eagle	1894	Otero	1898
El Paso	1890	Ouray	1895
Grand	1895	Summit	1893
Gunnison	1894	Washington	1895
Hinsdale	1897	Weld	1877
Jefferson	1868		